



Mountains of the Moon University

OFFICE OF THE REGISTRAR ACADEMIC

P.O.Box 837, Fort-Portal, Uganda

Tel: +256 483 422637

Website: www.mmu.ac.ug

Email: registrar@mmu.ac.ug

SHORT COURSES APPLICATION FORM

Academic year 2012/2013

Received:

Please tick the appropriate box for the short course program you are applying for and the session you wish to attend.

Certificate in Rural Micro finance

Certificate in Basic Computing

Certificate in Securing & maintaining Donors for organizations
And the secrets of fundraising success

Session: Morning Afternoon Evening Weekend

Student Details : (Names used should be similar to those on academic certificates)

Attach
current
Passport
Photograph

Surname: Other names:

Date of Birth (DD/MM/YY)..... Sex Male Female

Age:.....

Occupation: Nationality:

Postal/Residential address:

Telephone number:

E-mail address:

Guardians Details:

Surname: Other names:

Relationship to applicant (father, aunt etc):

Occupation:

Postal/Residential address:

Telephone number:

E-mail address:

Academic background: (e.g. 'O', 'A' Level etc)

1. Name (Institution):

.....

Award/Certificate: Date:

2. Name (Institution):

Award/Certificate: Date:

3. Name (Institution):

Award/Certificate: Date:

Admission requirements: An 'O' level certificate is the minimum requirement for any of the courses

TUITION/FEE PAYMENTS

- Tuition fees for applicants with forged academic documents shall not be refunded.
- All payments **MUST** be completed in one or two installments. The first installment **MUST BE ATLEAST (50%)** of the tuition within two weeks of starting the course.
- A student should complete all fees by the **6th week** of the course before sitting for the **EXAM** and should possess a Registration card from the **ACADEMIC REGISTRAR'S OFFICE**.

AWARD OF CERTIFICATE

A certificate will only be awarded to students who have:

- Paid all tuition/fees.
- Attended at least 95% of tutorial/Class time.
- Sat for all the Exams of the Course in question.

NOTE:

- Students must attach genuine copies of their Pass-slips/certificates (e.g. 'O' Level).
- International students **MUST** attach 'O' Level results equated from UNEB.
- For Registration, report with two colored passport photographs with a white background.

DECLARATION:

I certify that the information given above is correct and I understand that the University will withdraw my admission and hand me over to police if any aspect is found to have been falsified.

Signature of Applicant: **Date**

(DD/MM/YY).....